

# REQUEST FOR EXPRESS OF INTEREST (REOI)

## NATIONAL PROJECT COORDINATOR TO SUPPORT COMPONENT 1 & 3, DOR - MPWT REFERENCE NO. CRRCIP-IC-01

The Government of Lao Peoples Democratic Republic (GoL) has received financing support from the World Bank's (WB) International Development Association (IDA) to implement the Lao PDR Climate Resilient Road Connectivity Improvement Project (CRRCIP), and intends to apply part of the proceeds for consulting services.

The proposed Climate Resilient Road Connectivity Improvement Project (CRRCIP) seeks to build about 300 km of District Roads and Rural Roads in the poor districts of Khammouan, Savannakhet, and Saravan provinces. The MPWT in consultation with the DPWT of these three provinces had identified a long list of proposed roads. About 100 km of roads in each of the provinces will be selected from the roads in this longlist through a prioritization exercise based on aspects which include: (i) passing through a poor district – based on poverty headcount, (ii) criticality of the link for climate resiliency of the network, (iii) connectivity to agricultural areas, (iv) population served by the road, (v) traffic level, (vi) not passing through environmentally sensitive areas, and (vii) no resettlement of more than 200 people (or 40 households) and/or more than 40 households severely affected with 10 percent of productive assets owned by individual household lost in all three target provinces. The proposed project provides connectivity to National Roads and access to the east-west economic corridor between Vietnam and Thailand thus increasing market linkages and contributing towards greater economic gains to the local communities.

The CRRCIP now intends to engage a full-time, suitably qualified, and experienced National Project Coordinator for the Department of Roads, Ministry of Public Works and Transport, to undertake tasks under Components 1 and 3 as described in the Terms of Reference (ToR). The full ToR for the assignment can be found at the following website: <https://ppmd.mof.gov.la/opportunities/con> or can be provided to interested candidates upon written request to the email address below.

This assignment is intended as a full-time contract with an individual consultant, with a total estimated time-input of 24 months and with a possibility of annual renewal based on satisfactory performance review and the Project's needs.

The CRRCIP now invites eligible individual consultants to indicate their interest in providing the Services. Interested Consultant should provide information (CV, Expression of Interest, other supporting information, if any) demonstrating that s/he has the required qualifications and relevant experience to perform the Services. In order to qualify for this position, the candidates shall meet the following experience and competence requirements:

- At least a bachelor's degree in Civil Engineering, or additional degree in economics or business administration is preferential.
- At least 8 years of relevant work experience in similar assignments as Project Coordinator or similar positions with major donor funded projects, particularly with World Bank funded projects, will be an advantage. Experiences in contract management for road and bridge constructions, improvements and maintenances are preferable
- Knowledge, skills and experience in result-based planning, quality control, monitoring and evaluation and human resources management, ideally within the infrastructure sector.
- Experiences in public procurement in projects financed by development partner (e.g WB, ADB, EU, etc);
- Good knowledge of spoken and written English and Good communication skills
- Good computer literacy in Engineering software (e.g. AutoCAD/Sketchup, AirGIS) and Microsoft office (e.g., Word, Excel, PowerPoint)
- Willingness to travel as needed
- Flexibility and ability to work and deliver high-quality production time

The attention of interested consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" 4<sup>th</sup> edition of November 2020 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest. A Consultant will be selected in accordance with the Competitive Selection of Individual Consultants method set out in the Procurement Regulations.

Expressions of interest must be delivered in a written form to the address below (in person or by e-mail) on or before 19 May 2025, 16:00 o'clock Lao time (submissions via email are also acceptable). Only the shortlisted candidates will be contacted.

Department Planning and Finance, Ministry of Public Works and Transport  
Lanexang Avenue, Phonxai Village, Saysettha District, Vientiane Capital, Lao PDR.

Attention : Mr. Vannasone K. Thepvongsa  
Deputy Director General, Department Planning and Finance (DPF - MPWT)  
Email : [proc.dpf.mpwt@gmail.com](mailto:proc.dpf.mpwt@gmail.com) with Cc : [pphonh.plv@gmail.com](mailto:pphonh.plv@gmail.com), [inthapada@hotmail.com](mailto:inthapada@hotmail.com)  
and [maxmahaxay11@hotmail.com](mailto:maxmahaxay11@hotmail.com)



Yours sincerely,

**Mr. Phitsaphonh Philavong**  
Deputy Director General, Department of Roads (DOR - MPWT)  
Head of Project Procurement Committee

**TERMS OF REFERENCE (TOR)**  
**NATIONAL PROJECT COORDINATOR TO SUPPORT COMPONENT 1&3, DOR-MPWT**  
**REFERENCE NO. CRRCIP-IC-01**

**1. Background**

The Government of Lao Peoples Democratic Republic (GoL) has received financing support from the World Bank's (WB) International Development Association (IDA) to implement the Lao PDR Climate Resilient Road Connectivity Improvement Project (CRRCIP) with a project duration of six (6) years starting from middle of year 2025.

The CRRCIP seeks to build about 300 km of District Roads and Rural Roads in the poor districts of Khammouan, Savannakhet, and Saravan provinces. The Ministry of Public Works and Transport (MPWT) in consultation with the Department of Public Works and Transport (DPWT) of these three provinces had identified a long list of proposed roads. About 100 km of roads in each of the provinces will be selected from the roads in this longlist through a prioritization exercise based on aspects which include: (i) passing through a poor district – based on poverty headcount, (ii) criticality of the link for climate resiliency of the network, (iii) connectivity to agricultural areas, (iv) population served by the road, (v) traffic level, (vi) not passing through environmentally sensitive areas, and (vii) no resettlement of more than 200 people (or 40 households) and/or more than 40 households severely affected with 10 percent of productive assets owned by individual household lost in all three target provinces. The proposed project provides connectivity to National Roads and access to the east-west economic corridor between Vietnam and Thailand thus increasing market linkages and contributing towards greater economic gains to the local communities. The proposed project will benefit about 600,000 people (approximately 8 percent of the country's population) in poor districts of Khammouan, Savannakhet, and Saravan Provinces.

The Project Development Objective (PDO) is to improve climate resilient road access in targeted provinces, enhance capacity to manage the road network, and, in case of an Eligible Crisis or Emergency, respond promptly and effectively to it.

**A. Scope of the Project**

The Project will achieve the stated objective through activities that:

1. Improve 300 km of District Roads and Rural Roads in the provinces of Khammouan, Savannakhet and Saravan to the standards of Class V/VI roads as per MPWT's Road Design Manual and addressing climate and disaster resilience aspects.
2. Implement management practices including financial and technical audits, environmental and social monitoring, and safety audits.
3. Develop technical and operational capacity of MPWT and DPWT in OPBRC contract management and cross cutting issues on road maintenance, road safety, gender, citizen engagement and climate disaster risk.

**B. Project Locations**

The project will carry out climate resilient road asset management works in Khammouan, Savannakhet and Salavan. The institutional strengthening elements of the project will have sector-wide coverage as they refer to sector strategy, systems improvement, and sector capacity development.

### **C. Project Components**

The project has 4 components. Component 1 on Climate Resilient Road Access, Component 2 on Project Management, Component 3 on Institutional Development and Component 4 on Contingent Emergency Response.

This POM covers Components 1, 2, and 3. For the implementation of Component 4, in the event of an Eligible Crisis or Emergency, the project will respond to it as per the Contingent Emergency Response Manual. The Contingent Emergency Response Manual will consider climate risks on both mitigation and adaptation.

## **2. Objective of the Assignment**

The National Project Coordinator will support Component 1 and 3 of the CRRCIP project with the Component Management Unit (CMU) at the Department of Roads (MPWT) in the implementation of the Project.

The tasks of the Consultant will include, but not limited to, assisting the CMU of C1&C3 of the Department of Road; Environmental and Disaster Prevention Division/Public Works and Transport Training Institute (EDPD/PTI) and the provincial Department of Public Works and Transport (DPWT) in the 3 provinces on overall coordination and administration functions and activities of the Project. The following tasks are assigned:

1. Support DoR in preparing bidding document and carrying out bid evaluation for the procurement of civil works contractors carried out by Procurement committee, in accordance with the rules and regulation specified in the project documents;
2. Support DoR in implementing project activities under component 1 and 3 to ensure that activities are implemented as planned. This includes preparation of regular reports of the progress with adequate information in a timely manner.
3. Assist and Coordinate with DoR and DPF in the preparation of progress reports (quarterly, semi-annual and annual) on status and issues that may arise during the course of implementation and facilitate information sharing as well as coordinate activities amongst project stakeholders.
4. Document and prepares minutes of the meeting and documenting for meetings related to Component 1 and 3.
5. Assist CMU-Component 1 and 3 in undertaking the essential administrative and management requirements such as draft workplan and budget, communication to implement the activities on time, within budget, and in accordance with the policies and procedures of the government and World Bank (WB).
6. Assist the CMU-Component 1 in data collection for M&E and mid-term review of component 1 and 3 project activities.
7. Maintain office records in hard copy and electronic copy in an efficient filing system, including back-up storage in case of computer viruses.
8. Establish and maintain the project's filing Name and Coding system in Lao and English languages.
9. Coordinate with other departments of MPWT such as Department of Planning and Finance (DPF); PTI, Department of Inspection, Department of Transport and the provincial Department of Public Works and Transport (DPWT) in the 3 provinces and other departments supporting Component 1 and 3 related to Procurement activities and Finance management.
10. Coordinate with the Environmental and Disaster Prevention Division/ Public Works and Transport Training Institute (EDPD/PTI) related to Environmental and Social Framework (ESF) implementation and road safety.
11. Assisting the CMU in reviewing existing monitoring system and suggesting improvements on the monitoring system.
12. Assist the CMU in reviewing or preparation of Interim Payment Certificates (IPC) under the road contracts;

13. Assist the CMU-Component 3 (Institutional Development) in capacity building of , MPWT, DPWT and local contractors in the areas of OPBRC Contract of Management, Climate resilience, road safety, and environmental and social risk management, and other;
14. Other activities as requested by the Director General of the Department of Road or their nominee, and the CMU Manager.

**3. Output Reporting Requirements:**

The Consultant will be required to deliver the following tasks:

- Monthly reports, Quarterly reports, and Assignment Completion report.
- Field Mission reports, where applicable.
- Support to quality review of all project documents in Lao and English languages.

**4. Duty Station and Duration of the Assignment**

The consultant will work under the overall supervision of CMU, Director General of Department of Roads, Ministry of Public Works and Transport, with day-to-day supervision from the designated.

The estimated inputs for this assignment is full-time (time-based) for are 24 months with possibility of renewal based on satisfactory performance review and Project requirements., this assignment expected to be start between Mid of 2025 to Mid of 2027 during the improvement period. And second assignment is Part-time for are 12 months , this assignment expected to be start after the Improvement completed between Mid of 2027 to mid of 2030.

The consultant shall work directly under, and report to the DoR and CMU. This particular assignment shall be based in Vientiane, at MPWT office, with periodical visit to provinces.

**5. Consultant Selection Criteria**

The following provision is suggested in regards to the qualifications and skills required. The Consultant should have, at a minimum the following criteria:

- At least a bachelor's degree in Civil Engineering, or additional degree in economics or business administration is preferential.
- At least 8 years of relevant work experience in similar assignments as Project Coordinator or similar positions with major donor funded projects, particularly with World Bank funded projects, will be an advantage. Experiences in contract management for road and bridge constructions, improvements and maintenances are preferable
- Knowledge, skills and experience in result-based planning, quality control, monitoring and evaluation and human resources management, ideally within the infrastructure sector.
- Experiences in public procurement in projects financed by development partner (e.g WB, ADB, EU, etc);
- Good knowledge of spoken and written English and Good communication skills
- Good computer literacy in Engineering software (e.g. AutoCAD/Sketchup, AirGIS) and Microsoft office (e.g., Word, Excel, PowerPoint)
- Willingness to travel as needed
- Flexibility and ability to work and deliver high-quality production time