



Lao People's Democratic Republic
Peace Independence Democracy Unity Prosperity



Ministry of Public Works and Transport
Department of Waterways

No. 26925 /MPWT.DOW
Vientiane, Date: 28.12.2021

Lao PDR-Southeast Asia Disaster Risk Management Project (P160930)
Additional Finance_(P170945)
Component 1: Integrated Urban Flood Risk Management

REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – INDIVIDUAL CONSULTANT)
For
NATIONAL PROCUREMENT CONSULTANT

Reference No. AF/C09

1. BACKGROUND: The Lao PDR Southeast Asia Disaster Risk Management Project and the Additional Finance (Lao PDR DRM-Additional Finance Project) is financially supported by the World Bank, with the aim to mainstream disaster risk management in investment planning through technical assistance for institutional strengthening, systems improvements, and physical investments. The project became effective from October 2017 to December 2024 with an implementation period of 7 years.

The consultancy services described by this ToR are part of Component 1: Integrated Urban Flood Risk Management in Oudomxay, Luangprabang, Bolikhamxay and Vientiane Capital, which will be implemented by the Department of Waterways (DOW), Ministry of Public Works and Transport (MPWT).

2. OBJECTIVE OF THE ASSIGNMENT to: 1) Assist the DOW in Preparation of Project Procurement Plan including the coordination and monitoring of procurement activities of DOW under the project; 2) Build up capacity of the DOW and Ministry staff in World Bank procurement procedures to build procurement capacity at these institutions; 3) Initiate and conduct all procurement processes for goods, works and consulting services required by the project-Component 1 under Original Finance (OF) and Additional Finance (AF), and 4) Ensure that the Bidding Committees do their work in accordance with procurement rules established in the Operational Manual.

3. DURATION OF THE ASSIGNMENT AND TIME FRAME: The assignment will require **12 months** on full time contract from **1st February 2022 to 31 January 2023** with the possibility of extension over the duration of the project. The Procurement Consultant will be based in Vientiane, Lao PDR.

4. BRIEF DESCRIPTION AND TASKS TO BE PERFORMED BY CONSULTANT: (i) Prepare project bid advertisements, bidding documents, evaluation reports, requests for proposals for consulting services, draft contracts and other procurement related documents; (ii) Update the procurement plan and tracking form every month; (iii) Assist in updating the annual work plan, progress reports and interim financial reports; (iv) Assist in preparing and oversee the delivery of a procurement capacity building plan for the DOW staff; and (v) Be fully familiarized with the project Manual of Operations and Procedures.



5. EXPERIENCE AND QUALIFICATIONS: The National Procurement Consultant should have, at minimum criteria: University degree (Bachelor or equivalent) in engineering, management, economics, business administration or any related field; At least 5 years of relevant working experience in public procurement in Lao PDR; Familiarity with government and foreign aid project operations; Knowledge and experience of World Bank procurement procedures is highly desirable; Excellent communication skills, including speaking and writing in both English and Lao languages; Good interpersonal skills and result orientation; and Excellent analytical and presentation skills.

6. THE DETAILED SERVICES AND QUALIFICATION REQUIREMENTS is provided in Terms of Reference (TOR) that can be obtained from the point of contact below, and can be downloaded on www.mpwt.gov.la

A Consultant Firm will be selected in accordance with the procedures of Individual Consultants (IC) method set out in the World Bank's Guidelines: Selection and Employment of Consultants by World Bank Borrowers dated January 2011, revised in July 2014.

Interested Consultant Firms may obtain further information on working days at the address below during office hours; from 8:30 AM - 16:30 PM.

7. EXPRESSIONS OF INTEREST MUST BE DELIVERED:

No later than **4:00 PM** on **13 January 2022** on the address below (in person, or by fax, or by e-mail).

Ministry of Public Works and Transport (MPWT), Department of Waterways (DOW),

Project Coordinator, Tel: +856-21-452423 ; ; moukmany.not@gmail.com, cc: marypdmv@gmail.com

Attention: Ms. Moukmany Vannasy *MS*

**Director General
Department of Waterways**



Vanthong BOUTTANAVONG